

ADMISSION RULES & REGULATIONS (POLICY GUIDELINES)

ELIGIBILITY CRITERIA- ADMISSION SESSION 2026-27

For admission to the Bachelor of Engineering Technology/BS Programs, the candidates must fulfil one of the following requirements with a minimum of 50% Marks:

Three years Diploma of Associate Engineer in the relevant field from Sindh Board of Technical Education, Karachi / other Technical Boards

H.S.C.(Pre-Eng/Pre-Medical) or equivalent from the Board of Intermediate Education.

The candidate has to appear in Pre – Admission Test Conducted by the University

UNDERGRADUATE PROGRAMME		
Bachelor of Engineering Technology/ BS Program	Duration	Eligibility / Criteria
Civil Engineering Technology	4-Year	HSc (pre-engineering) or equivalent, min. 50% marks; OR HSc (pre-medical), min. 50% marks OR 3-Year Diploma of Associate Engineer, min. 50% marks.
Electrical Engineering Technology		
Electronics Engineering Technology		
Mechanical Engineering Technology		
Robotics & AI Engineering Technology		
BS Computer Science	4-Year	HSc (pre-engineering) or equivalent, min. 50% marks; OR HSc (pre-medical), min. 50% marks OR 3-Year Diploma of Associate Engineer, min. 50% marks.
BS Artificial Intelligence		
BS English	4-Year	HSC (Pre-Eng., Pre-Med. or equivalent), Intermediate in Arts / Commerce / Computer Science; OR 3-Year DAE in any discipline.
BS Physics	4-Year	HSc (pre-engineering) or equivalent, min. 50% marks; OR HSc (pre-medical), min. 50% marks OR 3-Year Diploma of Associate Engineer, min. 50% marks.

10% reserved quota for female candidates is allocated. (Female candidates are encouraged to apply).

Hostel and Transport facilities for the students (Boys and Girls) are also available.

APPLICATION FORM FOR ADMISSION

Online Admission Forms for the **Academic Session 2026–27** are available through the official Admission Portal of **BBSU-TECH, Khairpur Mirs**.

Admission Portal: admissions.bbsutech.edu.pk

GUIDELINES FOR CANDIDATES APPLYING FOR ADMISSION – SESSION 2026–27

Candidates are advised to carefully read and follow the instructions given below while completing the online admission application.

In case of any difficulty or technical issue while completing or uploading the online Admission Form, candidates may contact the **Directorate of Admissions** through the following contact details:

PTCL: 0234-687059

Mobile: 0333-7591475 — **Riaz Ahmed Arain, Director Admissions**

Mobile: 0313-5452256 — **Mr. Din Muhammad, Clerk, Admission Desk**

Email: director-admission@BBSU-TECH.edu.pk

DOCUMENTS REQUIRED FOR ONLINE REGISTRATION

Candidates are required to upload clear, legible, scanned copies of their **original documents** on the Admission Portal of BBSU-TECH, Khairpur Mirs, at the time of online registration.

Important: The important admission dates shall be announced through the official website and official social media platforms of the University. Candidates are advised to regularly check these platforms for updates and announcements.

INSTRUCTIONS FOR FILLING OUT THE ONLINE ADMISSION FORM

1. Click on the “Register” button to create an account. The candidate's CNIC or B-Form number will be used as the username.
2. Log in using the assigned username and password and complete the online Admission Form carefully.
3. Upload clear and legible scanned copies of the original documents required for the respective program.
4. Print the prescribed Bank Challan and deposit the application fee at any branch of Habib Bank Limited (HBL).
5. After payment, upload a clear copy of the paid Bank Challan through the online Admission Portal.
6. Upon successful completion of the registration process, the Admit Card will be generated automatically and will be made available for download after the closing date of online application submission.
7. Candidates must print the Admit Card and bring it with them on the date of the Pre-Admission Test.
8. Candidates are required to provide valid and active mobile phone numbers. All-important instructions, notifications, and admission-related announcements will be communicated through the contact numbers provided.
9. Candidates must ensure that all required documents are uploaded before the prescribed deadline. Applications with incomplete documentation or without the required documents uploaded within the due date shall not be considered for admission.
10. After submission of the online Admission Form, candidates are advised to wait for further instructions and announcements from the University.

Documents Required for Admission To Bachelor Of Science / Bachelor Of Engineering Technology Programs

Candidates are required to upload clear and legible scanned copies of the following original documents:

- CNIC / B-Form of the candidate
- Domicile
- Permanent Residence Certificate (PRC)
- Matriculation Marks Certificate
- Intermediate / DAE or equivalent Marks Certificate
- **Note:** Candidates awaiting the results of HSC/Intermediate or DAE examinations are exempted from submitting the Intermediate/DAE Marks Certificate at the time of online registration. However, they shall be required to submit the relevant Marks Certificate immediately after the declaration of results.

PRE-ADMISSION TEST

- All eligible candidates are required to appear in the **Pre-Admission Test** conducted by the University.
- Candidates applying under any **reserved quota** shall also be required to appear in the Pre-Admission Test.

INTERVIEWS AND ADMISSION

- Candidates shortlisted for admission shall be required to appear before the **Admission Committee** for an interview and verification of their original documents. Admission shall be granted to candidates strictly in accordance with the University's approved admission criteria, merit, and applicable rules and regulations.

REGISTRATION AND ADMISSION TEST FEE

- **Application / Registration and Admission Test Fee: Rs. 2,000/-**

Rupees Two Thousand only

- The prescribed fee shall be deposited through the **HBL Bank Challan** at the time of registration. Candidates are required to upload a clear copy of the paid Bank Challan on the Admission Portal.

FEE RETURN POLICY

Fee Refund Policy (As per HEC Policy)

The BBS-UTECH University follows the Higher Education Commission (HEC) National Fee Refund Policy, mentioned below:

Tuition Fee Refund Schedule

Timeline	Refund %
Up to 10th day of commencement of classes	100%
Up to 15th day	80%
Up to 20th day	60%
Up to 30th day	50%
31st day onwards	No Refund

Grounds for Refund

- Personal emergency, health, or family medical reasons
- Legal/immigration matters
- Delay in admission at another university
- Non-fulfillment of admission requirements

Other Refundable Fees

- Laboratory, Transport, Utilities, Curricular/Co-Curricular fees — 100% refundable minus days availed
- Library and Examination fees — fully refundable
- Security/Deposit fee — refundable after deduction of damages, or in full upon completion/withdrawal

Non-Refundable Fees

- Admission Fee and Registration/Application Fee are non-refundable under any circumstances

- No refund (except Security Deposit) in case of expulsion due to disciplinary action

Postponement

- Fee may be carried forward to the next semester if postponement is requested within 2 weeks of semester start; afterwards, only on verified medical grounds

The fee refund policy as per HEC directives will become applicable after the commencement of classes of the Zero Semester.

PRE-ADMISSION TEST

The pre-Admission test is mandatory for all candidates applying for admission to any program being offered by the BBS-UTech Khairpur Mirs.

Entry Test Pattern for Admission to BACHELOR PROGRAM SESSION 2026-27:

- 60 MCQ test will be conducted from Intermediate level English, Mathematics, Physics & Chemistry subjects from students having Intermediate Pre-Engineering qualifications.
- 60 MCQ test will be conducted from Intermediate level English, Biology, Physics & Chemistry subjects from students having Intermediate Pre-Medical qualifications.
- 60 MCQ test will be conducted from Intermediate level related to Arts and Commerce subjects from students having Intermediate in Arts and Commerce.

MERIT CRITERIA FOR ADMISSION TO BACHELOR PROGRAM SESSION 2026-27

Merit criteria for admission to BS/Bachelor of Engineering Technology Program for Academic Session 2026-27 be allowed on the following weightage calculations:

50% Marks secured in Pre-Admission Test

50% Marks of final Degree of the candidate

DEDUCTION OF MARKS DUE TO GAP IN ENTRY QUALIFICATION SESSION 2026-27

In case of a gap or repetition of Intermediate / DAE examinations, the merit will be determined as described below:

Students passed Intermediate /DAE in 2025 = (1 % of the aggregate marks will be deducted)

Students passed Intermediate /DAE in 2024 = (2 % of the aggregate marks will be deducted)

Students passed Intermediate /DAE in 2023 and before = (3 % of the aggregate marks will be deducted)

VERIFICATION OF ORIGINAL DOCUMENTS

After entrance test results all the successful candidates shall have to produce original documents before the admission interview committee of the BBSU-TECH. List of documents to be verified at the time of the interview is available on online Admission form.

ADDITIONAL MARKS FOR HAFIZ-E-QURAN

The candidate who has certificate of Hafiz-e-Quran issued by the MADARSA (Registered) clear the test of Hafiz taken by the University, are also considered to have additional 20 marks to be added to the marks of DAE / HSC results

MEDICAL FITNESS

The final selection of the candidates shall be made subject to the Medical Fitness Certificate of the Medical Officer (RMP) of the University.

CATEGORY WISE DISTRIBUTION OF SEATS

Category / Region	CET	EET	EST5	MET	RET	CS	A.I	ENG	Phy
Open Merit (Sindh Province) HSC/DAE	61	34	35	35	35	66	30	35	35
Female Candidates (HSC/DAE) (Sindh Province)	8	5	5	5	5	10	5	5	5
Self-Finance Seats Reserved	--	--	--	--	--	10	5		
Real sons'/daughters'/(brothers/sisters) of BBS-UTECH employees	1	1	1	1	1	2	1	1	1
Armed Forces	1	1	--	--	--	--	--	--	--
Other Provinces	5	5	5	5	5	5	5	5	5
Overseas	1	1	1	1	1	1	1	1	1
Gilgit Baltistan	1	--	1	--	--	--	--	1	1
Azad Jammu Kashmir (AJK)	--	1	--	1	1	2	1	--	--
Religious Minorities	1	1	1	1	1	2	1	1	1
Differently abled persons	1	--	1	--	--	--	--	1	1
Staff of the BBS-UTECH Khairpur Mirs	--	1	--	1	1	2	1	--	--
TOTAL	80	50	50	50	50	100	50	50	50

(CET = Civil, EET = Electrical, ESET = Electronics, MET = Mechanical, RET = Robotics & AI Engineering Technology; CS = Computer Science; A.I = Artificial Intelligence; BS ENG = BS English; BS Phy = BS Physics)

*Transfer of technology facility may be allowed against both of the two seats reserved for staff of the BBSU-TECH

Note: Vacant seats in any category will be filled on open merit with equal weightage for HSC & DAE. Vacant seats of DAE or HSC shall be transferred, and vice versa.

ADMISSION AGAINST THE RESERVED SEATS

Admission against the seats reserved for the employees of the University

Real sons/daughters/brothers/sisters of regular employees of the University (serving or retired, deceased or working) shall be considered for admission to first year class against the reserved seats on the following criteria,

- i. First preference will be given to real Sons/Daughters of employees who are confirmed in the University service and have at least three years continuous university service at their credit.
- ii. Second preference will be given to real Sons/Daughters of employees who are confirmed in the University service and have less than three years University service at their credit.
- iii. Third preference will be given to real Sons/Daughters of employees who are not confirmed in the University service and have at least three years continuous University credit at their credit
- iv. Fourth preference will be given to real Brothers/Sisters of employees who are confirmed in the University service and have at least three years continuous University service at their credit.
- v. Fifth preference will be given to real Brothers/Sisters of employees who are confirmed in the University service and have less than three years continuous University service at their credit.
- vi. Sixth preference will be given to real Brothers/Sisters of employees who are not confirmed in the University service and have at least three years continuous University service at their credit.
- vii. Seventh preference will be given to real Sons/Daughters of employees who are not confirmed in the University service and have less than three years University service at their credit
- viii. Eighth preference will be given to real Brothers/Sisters of employees who are not confirmed in the University service and have less than three years University credit at their credit

Note: The merit of category C will be determined as per policy of the University. A copy of the appointment order and confirmation order of the employee must be attached with the admission form.

ARMED FORCES

Candidates seeking admission to seats reserved for Armed Forces should apply through G.H.Q, N.H.Q and A.H.Q. Direct applications shall not be entertained.

RECIPROCAL

The candidates from the other provinces, seeking admission on reciprocal basis should send their applications through their provincial authority. Direct applications shall not be entertained.

AJK AND GILGIT BALTISTAN

a) They have to apply (in advance copy) for admission and submit forwarded copy from competent authority for admission in the university

b) They have to appear in Pre-Admission Test for admission in Bachelor of Engineering Technology at the University.

RELIGIOUS MINORITIES

One seat in each technology is reserved for Religious Minorities

DIFFERENTLY ABLED PERSONS

The candidate for Differently abled quota has to provide Differently abled certificate of approved medical board from the Government of Sindh.

STAFF OF THE UNIVERSITY

The staff will be allowed admission in Bachelor of Engineering Technology against reserved quota in first year on the submission of NOC and study leave from the authority

CLOSING OF ADMISSION

The admission for session will be closed at the end of 04th week after the date of commencement of classes. After this period the vacant seats will not be filled at any stage.

CANCELLATION OF ADMISSION

Due to continuous absence from the classes for a period of one month during the session.

Violation of submitted undertaking.

N.O.C. & STUDY LEAVE FOR IN-SERVICE CANDIDATES

In service candidates applying for admission must produce Study Leave along with NOC from the competent authority at the time of admission

STUDENTS' IDENTITY CARD

The students, after getting admission to the University will be issued University identity card.

FINAL AUTHORITY REGARDING ADMISSION

The decision of Admission Committee of this University in respect of admission is final and not challenging.

DISQUALIFICATION

Any attempt to influence directly/indirectly for admission shall render the candidate disqualified.

The admission form is liable to be rejected if any entry is found incomplete/incorrect /misleading. The alteration or erasing should not be allowed in the form.

PRE-REQUISITE QUALIFICATIONS FOR ADMISSION IN BE TECH PROGRAMS

Bachelor of Engineering Technology (Civil)

- HSC (Pre-Engineering)
- HSC (Pre-Medical)
- DAE (Civil)
- DAE (Arch.)
- DAE (Land & mine surveying)

Bachelor of Engineering Technology (Electrical)

- HSC (Pre-Engineering)
- HSC (Pre-Medical)
- DAE (Electrical)
- DAE (Electronics)
- DAE (Instrumentation & Process Control)
- DAE (Telecommunication)
- DAE (Avionics)
- DAE (Instrumentation)
- DAE (Information Technology)
- DAE (Radar Technology)
- DAE (Automation)
- DAE (Radio Technology)

Bachelor of Engineering Technology (Electronics)

- HSC (Pre-Engineering)
- HSC (Pre-Medical)
- HSC (CIT)
- DAE (Electrical)
- DAE (Electronics)
- DAE (Telecommunication)
- DAE (Bio-Medical)
- DAE (Instrumentation & Process Control)
- DAE (Avionics)
- DAE (Instrumentation)

- DAE (Radar Technology)
- DAE (Automation)
- DAE (Radio Technology)

Bachelor of Engineering Technology (Mechanical)

- HSC (Pre-Engineering)
- HSC (Pre-Medical)
- DAE (Mechanical)
- DAE (Auto & Farm/ Diesel)
- DAE (Refrigeration & Air Conditioning)
- DAE (Bio-Medical)
- DAE (Dies & Molding)
- DAE (Automation)
- DAE (Power)

PRE-REQUISITE QUALIFICATIONS FOR ADMISSION IN B.S DEGREE PROGRAMS

BS in English

- HSC in P.E
- P.M
- Arts
- Commerce
- Computer Science
- Three (03) Year Diploma of Associate Engineer (DAE) in any discipline

BS in Computer Science

- HSC in P.E
- HSC (P.M)
- Computer Science
- DAE (Electrical)
- DAE (Electronics)
- DAE (Telecommunication)
- DAE (CIT)
- DAE (Bio-Medical)
- DAE (Instrumentation & Process Control)
- DAE (Avionics)
- DAE (Instrumentation)
- DAE (Radar Technology)
- DAE (Radio Technology)
- DAE (Information Technology) & related discipline

BS in Artificial Intelligence

- HSC in P.E
- HSC (P.M)
- Computer Science
- DAE (Electrical)
- DAE (Electronics)
- DAE (Telecommunication)
- DAE (CIT)
- DAE (Bio-Medical)
- DAE (Instrumentation & Process Control)
- DAE (Avionics)
- DAE (Instrumentation)
- DAE (Radar Technology)
- DAE (Radio Technology)
- DAE (Information Technology) & related discipline

BS in Physics

- HSC in P.E or Equivalent
- HSC (P.M) or Equivalent
- Three (03) Year Diploma of Associate Engineer (DAE) in any discipline